

COLLARROY SURF LIFE SAVING CLUB INCORPORATED

2019 Revision

STATEMENT OF OBJECTS

&

RULES

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1.

NAME OF CLUB

1. The name of the Club shall be “COLLARROY SURF LIFE SAVING CLUB INCORPORATED” (hereinafter referred to as “the Club”).

OBJECTS

2. The objects for which the Club is incorporated are : -
 1. To provide Life Saving patrols upon Collaroy Beach in the Local Government Area of Warringah (or upon such other beaches, reserves or public areas as the Committee may from time to time determine) for the protection and safety of swimmers, surfers and members of the public generally and to assist Warringah Council and other public or semi-public bodies in respect of such matters.
 2. To foster support, teach and encourage Surf Lifesaving, resuscitation and first aid techniques to Club members and members of the public in accordance with the principles and guidelines from time to time published by the Surf Life Saving Australia (hereinafter called “SLSA”) and to the standards required by SLSA for the various lifesaving awards from time to time issued by SLSA.
 3. To foster support, teach and encourage surf safety, swimming, water sports and water safety.
 4. To conduct and participate in inter-club races, carnivals and championships with such other clubs or associations (whether affiliated with SLSA or not) as the Committee may from time to time determine.
 5. To affiliate with SLSA or such other association or body from time to time responsible for the administration of Surf Life Saving in Australia and with such similar State and/or District Associations as may be necessary or considered desirable by the Committee.
 6. To arrange youth activities and functions for members.
3. Solely for the purposes of carrying out the aforesaid objects and not otherwise :-
 1. To submit to, become a member of and co-operate with or amalgamate with any other Club or Association or organisation whether incorporated or not whose objects are similar to those of the Club provided that the Club shall not subscribe to or support with its funds or amalgamate with an Association or organisation which does not prohibit the distribution of its income and property among its members.
 2. To purchase, take on lease or in exchange, hire and otherwise acquire any lands, buildings, easements or property real and/or personal and any rights or privileges which may be requisite for the purposes of or capable of being conveniently used in connection with any of the objects of the Club.
 3. To enter into any arrangements with any government or authority, supreme, municipal, local or otherwise or any private corporation or individual that may seem conducive to the Club’s objects or any of them and to obtain from such authority or corporation or individual any gifts, donations, rights, privileges or concessions which the Club or the Committee may think it desirable to obtain and to carry out, to exercise and comply with any such arrangements, rights, privileges or concessions.

2.

4. To invest and deal with the money of the Club not immediately required in such manner as the Committee thinks fit and as may be permitted by law for the investment of trust funds.
5. To borrow or raise or secure the payment of money in such manner as the Club or the Committee may think fit and to secure the same or the repayment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the Club in any way.
6. To make, draw, accept, endorse, discount, execute and issue cheques, promissory notes, bills of exchange and other negotiable or transferable instruments.
7. To sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or any of the property and rights of the Club.
8. To open, maintain and conduct such accounts, whether current, savings, deposit, investment or otherwise with any financial institution or institutions from time to time approved and acceptable for the investment of Trust funds as the Committee may determine and upon such terms and conditions as the Committee may from time to time determine.
9. To take or hold mortgages, liens and charges to secure payment of the purchase price or any unpaid balance of the purchase price of any part of the Club's property of whatsoever kind sold by the Club or any money due to the Club from purchasers and others.
10. To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Club, in the form of donations, annual subscriptions or otherwise.
11. To print and publish any newspapers, periodicals, books or leaflets that the Club or the Committee may think desirable for the promotion of the objects of the Club.
12. To transfer all or any part of the property, assets, liabilities or engagements of the Club to any one or more of the organisations with which the Club is authorised to amalgamate or affiliate.
13. To insure against losses, damages, risks, accidents and liabilities of all kinds which may affect the Club whether in respect of contracts, agreements, advances or securities or in respect of members of negligence of members of the Club or for any other risks whatsoever and to pay premiums on such insurances.
14. To appoint a coach or coaches or instructor or instructors to be responsible for the Lifesaving, resuscitation, first aid, surf safety, swimming, water sports and water safety tuition, education and development of all members of the Club and others as the Committee may from time to time determine and upon such terms and conditions as the Committee in its absolute discretion shall from time to time determine.
15. To apply for, obtain, hold or renew all such licences, permits and authorities from any Government, public authority or semi-public authority as may be or required by law or otherwise to assist and facilitate the Club in attaining its objects as herein set out and to pay all such fees as may be from time to time payable for such purposes.
16. To hold or arrange competitions and examinations and provide or contribute towards the provision of prizes, scholarships, awards and distinctions in connections therewith.
17. To do all such other things as are incidental to or conducive to the attainment of the above objects.
18. To do any act not otherwise illegal.

3.

AND IT IS HEREBY DECLARED that in the interpretation of these objects the meaning of any of the Club's objects or powers shall not be restricted by reference to any other object or power or by the juxtaposition of two or more objects or powers and that in the event of any ambiguity this clause shall be construed in such a way as to widen and not restrict the objects or powers of the Club.

4. The income and Property of the Club, whencesoever derived, shall be applied solely towards the promotion of the objects of the Club as hereinbefore set forth and no portion thereof shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise, to the members of the Club provided that nothing herein contained shall prevent :-
 1. The payment to any member of the Club for goods or services supplied in the ordinary course of business.
 2. The allocation of prizes, trophies, scholarships or awards to members of the Club.
 3. Repayment of out of pocket expenses incurred on behalf of the Club or for money lent to or on behalf of the Club and proper rent for premises demised to or let to the Club.
 4. The payment of such reasonable travelling, accommodation and sustenance allowances as determined by the Committee or a sub-Committee thereof to members of the Club who are selected by the Club to represent it at lectures, seminars or other similar educational activities or events, inter-club races, carnivals and State, National or other championship events whether conducted by or under the auspices of SLSA or otherwise.
 5. Interest at a rate not exceeding interest at the rate for the time being which is or would be charged by the Club's bankers for money lent to the Club, but so that no member of the Club or of the Committee of the Club shall be appointed to any salaried office of the Club or any office of the Club paid by fees and that no remuneration or other benefit in money or money's worth shall be paid or given by the Club to any such member except as hereinafter in this clause provided.

RULES

PART 1 – PRELIMINARY

INTERPRETATION

- 1.1 In these Rules, except in so far as the context or subject-matter otherwise indicates or requires :-
 “the Club” shall mean the Club known as COLLAROY SURF LIFESAVING CLUB INCORPORATED and a reference to “the Association” or “Association” shall have the same meaning.
 “the Committee” shall mean the Committee of Management of the Club referred to in rule 14.
 “Ordinary member” means a member of the Committee who is *not* an Office Bearer of the Club as referred to in Rule 15.2
 “Secretary” means –
 (a) the person holding office under these Rules as a Secretary of the Club; or
 (b) where no such person holds that office – the public officer of the Club;
 “Special General Meeting” means a general meeting of the Club other than an Annual General Meeting;
 “the Act” means the Association’s Incorporation Act, 1984;
 “the Regulation” means the Association’s Incorporation Regulation, 1985;
 “SLSA” means Surf Life Saving Australia and the National Council thereof or any other body or authority from time to time responsible for the administration of Surf Life Saving in Australia and any division, sub-division, branch, Council or other subsidiary body established thereby or under the auspices thereof and directly or indirectly responsible thereto.
 A reference to an award issued by or an examination or test conducted by or on behalf of SLSA shall also include a reference to any award, examination or test replacing the first mentioned award, examination or test or awarded or held in substitution therefore.
 “SLSNSW” means Surf Life Saving New South Wales Inc; and
 “SLSSNB” or “the Branch” means Surf Life Saving Sydney Northern Beaches Inc.
1. 2. In these Rules :-
 (a) a reference to a function includes a reference to a power, authority and duty; and
 (b) a reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.
1. 3. The provisions of the Interpretation Act, 1987, apply to and in respect of these Rules in the same manner as those provisions would so apply if these Rules were an instrument made under the Act.

PART 2 - MEMBERSHIP

CLASSES OF MEMBERSHIP

The following categories of membership shall be made available to Club members and applicants for membership who are qualified therefore in all respects and who at all times comply with and are qualified under these Rules and, without limiting the generality of the foregoing, Rules 3, 4 and 5 in particular :-

2. 1 S.L.S.A. MEMBERSHIP

All such categories of membership, whether active or otherwise as may from time to time be nominated or directed by SLSA.

2. 2 HONOUR BLAZER MEMBERSHIP

- (a) Honour Blazer membership is membership of the Club with Honours and may be granted only to Life Members who have rendered further distinguished or special service primarily to the Club in the achievement of its objects for a period of at least 15 years since the Life Member was originally granted Life Membership of the Club;
- (b) Honour Blazer Membership may only be awarded after a unanimous vote to that effect by the Life Membership sub-committee established in accordance with Rule 22 hereof;
- (c) Honour Blazer Membership shall confer the same rights, privileges and obligations upon the holders thereof as Life Membership of the Club does.

2.3 LIFE MEMBERSHIP

Life Membership shall only be granted by the Club to members who :-

- 1 (a) hold the Bronze Medallion life saving award issued by SLSA; and
- (b) have previously been awarded and still hold the award of Distinguished Service Membership referred to in clause 2.4 hereof; and
- (c) have rendered distinguished or special service primarily to the Club and its membership in the achievement of its objects.
- 2 (a) Life Membership shall only be granted following a recommendation to that effect to the members of the Club in General Meeting from the Life Membership sub-committee and following a resolution passed by not less than two thirds of those members of the Club present at the General Meeting and entitled to vote thereat at which the recommendation of the Life Membership sub-committee is put to grant such Life Membership.
- (b) All voting for the election of Life Members at a General Meeting of the Club shall be by way of secret ballot.
- (c) Life Members shall be entitled to receive notice of all general Meetings of the Club and to attend and vote thereat and apart from being exempted from payment of membership fees and being exempted from the necessity to perform beach patrols, shall be subject to all the rules of the Club.

2.4 DISTINGUISHED SERVICE MEMBERSHIP

- (a) Distinguished Service Membership may be granted by the Club to such members who have rendered distinguished or special service to the Club primarily in the achievement of its objects. Distinguished Service Membership shall only be granted following a majority vote to that effect of the Life Membership sub-committee.
- (b) Distinguished Service Members shall be entitled to receive notice of all General Meetings of the Club and to attend and vote thereat if qualified in that respect under Rule 27.4 and shall be subject to all the rules of the Club.

- 2.5 The record of service of any member nominated for either Honour Blazer Membership, Life Membership or Distinguished Service Membership of the Club shall be compiled in writing by those persons nominating the member for such membership in accordance with the provisions of Rule 6 hereof and handed to a member of the Life Membership sub-committee who shall forthwith refer same to that sub-committee. Same shall be circulated to each member of the Life Membership sub-committee. All voting by members of the Life Membership sub-committee in respect of all nominations for Honour Blazer Membership, Life Membership or Distinguished Service Membership shall be by way of secret ballot.

2.6 SENIOR ASSOCIATE MEMBERSHIP

Senior Associate membership of the Club may be granted to any financial member on his attaining the age of 60 years.

2.7 ASSOCIATE PARTNER MEMBERSHIP

Associate Partner membership may be granted to non active partners of members of the Club.

MEMBERSHIP FEES

3. All members shall pay such annual subscriptions and membership fees as the Committee in its absolute discretion shall determine as payable in any one year and without limiting the foregoing discretion vested in the Committee :-
 - 3.1 different fees may be fixed for different classes of membership.
 - 3.2 concessions may be granted where more than one member of a family applies for membership of the Club.
 - 3.3 different levels of fees may be fixed for competing and non-competing members PROVIDED ALWAYS that no non-competing member shall be entitled to compete in Club events until the difference in competing and non-competing membership fees is paid.
 - 3.4 Life members shall be exempt from payment of membership fees.
 - 3.5 Entrance or joining fees as well as annual membership fees may be imposed on any particular membership group but shall only be charged to a member of that particular group in respect of that member's first year of membership.

6.

MEMBERSHIP QUALIFICATIONS

4. A person is qualified to be a member of the Club if, but only if –
 - 4.1 the person meets the minimum requirements of these RULES and of the SLSA for any particular category of membership;
 - 4.2 the person is a person referred to in Section 15 (1) (a) (b) or (c) of the Act and has not ceased to be a member of the Club at any time after incorporation of the Club under the Act;
or
 - 4.3 the person is a natural person who –
 - (a) has applied for membership of the Club as provided by Rule 5; and
 - (b) has been approved.

APPLICATION FOR MEMBERSHIP

5. An application by a person for membership of the Club –
 - 5.1 shall be made by that person in writing or online on the appropriate SLSA form; and
 - 5.2 shall be lodged with the Secretary of the Club or his nominee or submitted online; and
 - 5.3 payment of the appropriate membership fees shall be made immediately upon submitting the form with the Secretary or online and thereupon that person shall, subject to the following be a member of the Club until 31 October in the year immediately following the lodgement of his application for membership **PROVIDED ALWAYS** that the Committee may within 28 days of receipt of an application referred to in this Rule and in its absolute discretion and without being required to give any reasons therefore and without being liable to incur any liability whatsoever as a result of so doing, reject an application for membership and upon so doing shall refund in full the membership fees tendered by the applicant whose application has been so rejected.

NOMINATIONS FOR HONOUR BLAZER MEMBERSHIP, LIFE MEMBERSHIP, DISTINGUISHED SERVICE MEMBERSHIP AND ASSOCIATED MATTERS

- 6.1 For the purpose of Rule 2 distinguished or special service to the previously unincorporated Club known as “COLLAROY SURF LIFE SAVING CLUB” and to the Club since its incorporation may be taken into consideration.
- 6.2 All persons upon whom Life Membership of the unincorporated Club referred to in Rule 6.1 hereof was conferred prior to the date of incorporation of the Club shall be deemed to be life members of the Club subject always to these Rules.
- 6.3 Any two members of the Club may nominate another member for Honour Blazer Membership, Life Membership or Distinguished Service Membership by written nomination signed by the nominating members and handed to a member of the Life Membership sub-committee prior to 30 April in any year preceding the Annual General Meeting to be held in that year. Such nominations shall be submitted to the Life Membership sub-committee and (in respect of nominations for Life Membership) to the Annual General Meeting of members of the Club for consideration as required by Rule 2.3.2(a) in respect of Life Membership.
- 6.4 Any member of the Life Membership sub-committee; the Committee or of the Club who has been nominated for either Honour Blazer Membership, Life Membership or Distinguished Service Membership and who is present at any meeting whatsoever at which such nomination is considered shall absent himself from the meeting during such consideration and shall not take part in the voting thereon.

CESSATION OF MEMBERSHIP

7. A person ceases to be a member of the Club if the person :-
 - 7.1 dies;
 - 7.2 resigns that membership; or
 - 7.3 is expelled from the Club.

MEMBERSHIP ENTITLEMENTS NOT TRANSFERABLE

8. A right, privilege or obligation which a person has by reason of being a member of the Club:-
 - 8.1 is not capable of being transferred or transmitted to another person; and
 - 8.2 terminates upon cessation of the person’s membership.

RESIGNATION AND TRANSFER OF MEMBERSHIP

- 9.1 A member of the Club is not entitled to resign that membership except in accordance with this Rule.
- 9.2 A member of the Club who has paid all amounts payable by the member to the Club in respect of the member's membership may resign from membership of the Club by first giving notice (being not less than 1 month or not less than such other period as the Committee may determine) in writing to the Secretary of the member's intention to resign and, upon the expiration of the period of notice, the member ceases to be a member.
- 9.3 Where a member of the Club ceases to be a member pursuant to Rule 9.2 and in every other case where a member ceases to hold membership, the Registrar shall make an appropriate entry in the register of members and SLSA database online recording the date on which the member ceased to be a member.
- 9.4 Where a member of the Club wishes to resign his membership of the Club for the purpose of transferring same to another club or group affiliated with SLSA he shall not be entitled to do so until a member of the Executive has certified in writing that in respect of that member :-
- (a). all membership fees and any other amounts which may be owing by him to the Club have been paid in full: and
 - (b). all beach patrol obligations which the member had or has have been fulfilled: and
 - (c).. the member has complied with all requirements from time to time laid down by SLSA in respect of his membership of the Club and his proposed transfer.

REGISTER OF MEMBERS

- 10.1 The Secretary of the Club shall ensure that a register of members of the Club is established and maintained, specifying the name and address of each person who is a member of the Club together with the date on which the person became a member.
- 10.2 The register of members shall be kept at the principal place of administration of the Club or otherwise under the control of the Public Officer of the Club and shall be open for inspection, free of charge, by any member of the Club at any reasonable hour.
- 10.3 Make sure the members details have been entered into the SLSA database online.

MEMBER LIABILITIES

11. The liability of a member of the Club to contribute towards the payment of the debts and liabilities of the Club or the costs, charges and expenses of the winding up of the Club is limited to the amount, if any, unpaid by the member in respect of membership of the Club as required by Rule 3.

DISCIPLINING MEMBERS

- 12.1 The office bearers of the Club from time to time as referred to in Rule 15.2 hereof or a majority of them may (if they are of the opinion referred to in Rule 12.2 hereof in respect of a member of the Club) forthwith and without notice suspend such member from membership of the Club for a period not exceeding 7 days pending the operation of the following provisions of this Rule :-
- 12.2 Where the Committee is of the opinion that a member of the Club :-
- (a). has refused or neglected to comply with a provision of these Rules: or
 - (b). has wilfully acted in a manner prejudicial to the interests of the Club or SLSA, the Committee may, by resolution :-
 - (c). expel the member from the Club: or
 - (d). suspend the member from membership of the Club for a specified period.
- 12.3 A resolution of the Committee under Rule 12.2 is of no effect unless the Committee, at a meeting held not earlier than 14 days and not later than 28 days after service on the member of a notice under Rule 12.4, confirms the resolution in accordance with this Rule.
- 12.4 Where the Committee passes a resolution under Rule 12.2, the Secretary shall, as soon as practicable, cause a notice in writing to be served on the member :-
- (a). setting out the resolution of the Committee and the grounds on which it is based;
 - (b). stating that the member may address the Committee at a meeting to be held not earlier than 14 days and not later than 28 days after service of the notice;
 - (c). stating the date, place and time of that meeting;

8.

- (d). informing the member that the member may do either or both of the following :-
- (i) attend and speak at that meeting;
 - (ii) submit to the Committee at or prior to the date of that meeting written representations relating to the resolution.
- 12.5 At a meeting of the Committee held as referred to in Rule 12.3, the Committee shall :-
- (a). give to the member an opportunity to make oral representations;
 - (b). give due consideration to any written representations submitted to the Committee by the member at or prior to the meeting; and
 - (c). by resolution determine whether to confirm or to revoke the resolution.
- 12.6 Where the Committee confirms a resolution under Rule 12.5 , the Secretary shall, within 7 days after that confirmation, by notice in writing inform the member of the fact of the member's right of appeal under Rule 13.
- 12.7 A resolution confirmed by the Committee under Rule 12.5 does not take effect:-
- (a). until the expiration of the period within which the member is entitled to appeal against the resolution where the member does not exercise the right of appeal within that period; or
 - (b). where within that period the member exercises the right of appeal, unless and until the Club confirms the resolution pursuant to Rule 13.4.

RIGHT OF APPEAL OF DISCIPLINED MEMBER

- 13.1 A member may appeal to the Club in general meeting against a resolution of the Committee which is confirmed under Rule 12.5 within 7 days after notice of the resolution is served on the member, by lodging with the Secretary a notice to that effect.
- 13.2 Upon receipt of a notice from a member under Rule 13.1, the Secretary shall notify the Committee which shall convene a general meeting of the Club to be held within 21 days after the date on which the Secretary received the notice.
- 13.3 At a general meeting of the Club convened under Rule 13.2 :-
- (a). no business other than the question of the appeal shall be transacted;
 - (b). the Committee and the member shall be given the opportunity to state their respective cases orally or in writing, or both; and
 - (c). the members present shall vote by secret ballot on the question of whether the resolution should be confirmed or revoked.
- 13.4 If at the general meeting the Club passes a special resolution in favour of the confirmation of the resolution, the resolution is confirmed.

PART 3 – THE COMMITTEE

POWERS, ETC. OF THE COMMITTEE

14. The Committee shall be called the Committee of Management of the Club and, subject to the Act, the Regulations, these Rules and to any resolution passed by the Club in general meeting:-
- 14.1 shall control and manage the affairs of the Club;
 - 14.2 may exercise all such functions as may be exercised by the Club other than those functions that are required by these Rules to be exercised by a general meeting of members of the Club; and
 - 14.3 has power to perform all such acts and do all such things as appear to the Committee to be necessary or desirable for the proper management of the affairs of the Club.
 - 14.4 The Committee may by resolution make rules to be known as "Committee Rules" for the day to day administration of the Club and to ensure the more efficient and proper operation of the Club in its day to day activities. Such rules shall be binding upon all Members of the Club and may be amended, revoked or otherwise varied by the Committee by resolution. The Committee shall ensure that such Committee Rules as from time to time are applicable are published in a conspicuous place within the Club premises so that they will come to the notice of Club members and shall cause written notice to be given either personally or by mail to all Club members of the making, amendment, variation or revocation of Committee Rules as from time to time may occur.

CONSTITUTION AND MEMBERSHIP

- 15.1 The Committee shall consist of:-
- (a). the Office Bearers of the Club;
 - (b). not more than 20 ordinary members each of whom shall be elected at the Annual General Meeting of the Club pursuant to Rule 27.
- 15.2 The Office Bearers of the Club shall be:-
- (a). The President
 - (b). The Vice President
 - (c). The Secretary
 - (d). The Treasurer
 - (e). The Club Captain
 - (f). The J.A.C. Chairman
- 15.3 Each member of the Committee shall, subject to these Rules, hold office, until the conclusion of the Annual General Meeting following the date of the member's election, but is eligible for re-election.
- 15.4 In the event of a casual vacancy occurring in the membership of the Committee, the Committee may appoint a member of the Club (subject to the foregoing) to fill the vacancy and the member so appointed shall hold office, subject to these Rules, until the conclusion of the Annual General Meeting next following the date of the appointment.
- 15.5 The Committee or the Office Bearers may appoint other individual members of the Committee to other offices within the Club and to perform specified functions and duties.

ELECTION OF MEMBERS

- 16.1 Nominations of candidates for election as Office Bearers of the Club or as ordinary members of the Committee –
- (a). shall be made in writing, signed by 2 members of the Club and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and
 - (b). shall be delivered to the Secretary of the Club not less than 7 days before the date fixed for the holding of the Annual General Meeting at which the election is to take place.
- 16.2 If insufficient nominations are received to fill all vacancies on the Committee, the candidates nominated shall be deemed to be elected and further nominations shall be received at the Annual General Meeting.
- 16.3 If insufficient further nominations are received, any vacant positions remaining on the Committee shall be deemed to be casual vacancies.
- 16.4 If the number of nominations is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- 16.5 If the number of nominations received exceeds the number of vacancies to be filled, same shall be determined on a show of hands provided that any member present and entitled to vote may demand a secret ballot whereupon the matter shall be determined by secret ballot.
- 16.6 The ballot for the election of Office Bearers and ordinary members of the Committee shall be conducted at the Annual General Meeting in such usual and proper manner as the Committee may direct.

DUTIES OF OFFICE BEARERS

17. Subject to any resolution from time to time of the Committee the following shall be the duties of the Office Bearers of the Club referred to in Clause 15.2
- 17.1 The President shall oversee the administration of all the affairs of the club, shall chair all meetings of the Committee of the Club subject to his availability and shall present a report to each meeting of the Committee as to the activities undertaken by him on behalf of the Club and shall also be responsible to ensure the proper performance by all Office Bearers of their duties.
- 17.2 The Vice President shall assist the President in the administration of the President's duties and as required deputise for him in the President's absence and in such absence assume the responsibilities and authority of the office of the President. The Vice President shall also initiate and control such projects as are referred to him by the President.

17.3 The Secretary shall:-

- (a). as soon as practicable after being appointed as Secretary, lodge notice with the Club of his address;
- (b). ensure that minutes are kept of
 - * all appointments of Office Bearers and members of the Committee;
 - * the names of all members of the Committee present at any Committee Meeting and General Meeting; and
 - * all proceedings at Committee Meetings and General Meetings;
- (c). attend to the clerical administration of the Club including all filing;
- (d). attend to all official correspondence by or on behalf of the Club;
- (e). attend to the publication of all necessary instructions and notices and distribution thereof to members and, without limiting the generality of the foregoing, the “Committee Rules” referred to in Rule 14.4 above; and
- (f). Minutes can be kept in written or electronic form and that the chairperson can sign the minutes of meeting proceedings electronically.
- (g). attend to the preparation of the annual report and the distribution and circulation of same as required.

All minutes of the proceedings of all meetings whether Committee Meetings, General Meetings or otherwise shall be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.

17.4 The Treasurer shall ensure that:

- (a). all money due to the Club is collected and received and recorded and that all payments authorised by the Club are made;
- (b). correct books and accounts are maintained showing the financial affairs of the Club including full details of all receipts and expenditure connected with the activities of the Club;
- (c). all necessary insurances required to be taken out by the Club either under the Act or the Regulations or otherwise for the due and proper protection and indemnity of the Club are effected and maintained on an annual basis or such other periodic basis as required and that all premiums due are paid when due in respect of such insurances;
- (d). the duties and activities of all Treasurers of all sub-committees of the Club appointed in accordance with these Rules are properly supervised by him;
- (e). a schedule of the Club’s assets and liabilities is prepared and regularly maintained;
- (f). within three months of the commencement of each financial year of the Club prepare and submit to the Committee for its approval a budget of estimated expenditure and income of the Club for the financial year being then current;
- (g). subject to the overriding authority of these Rules and of the Committee, the day to day management of all the financial affairs of the Club and associated and ancillary matters shall be the responsibility of the Treasurer or, with the prior approval of the Office Bearers referred to in Rule 15.2, the Treasurers nominee.

17.5 The Club Captain shall be responsible for the conduct of the life saving activities, patrols, general education in surf life saving and surf awareness of all members of the Club and for the conduct of surf life saving operations and training;

17.6 JAC Chairman.

- (a). The JAC Chairman is the Officer in charge from time to time of the Junior Activities Section established within the organisation of the Club but existing as a standing sub-committee under Rule 24 of the Club and established pursuant to guidelines issued by SLSA to foster the encouragement and participation of young children in SLSA activities and those activities consistent with the objects set out in the Statement of Objects for which the Club was established. The JAC Chairman shall be responsible for the management of junior activities and the day to day administration thereof and shall report regularly to the Committee at each of its meetings in respect of those activities.
- (b). The JAC Chairman shall be elected annually by the members of the Junior Activities Section.

- (c). The provisions of Rules 24.7 and 25 hereof shall apply (the necessary changes being made) to all meetings and other procedures of the Junior Activities Section.

PUBLIC OFFICER

18. Subject to the provisions of the Act and the Regulations and to any resolution of the Committee to the contrary, the Treasurer shall be the Public Officer of the Club.

CASUAL VACANCIES

19. For the purposes of these Rules, a casual vacancy in the office of a member of the Committee occurs if the member:-
- 19.1 dies;
 - 19.2 ceases to be a member of the Club;
 - 19.3 becomes an insolvent under administration within the meaning of the Companies (New South Wales) Code;
 - 19.4 resigns office by notice in writing given to the Secretary;
 - 19.5 is removed from office under Rule 20;
 - 19.6 becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health; or
 - 19.7 is absent without apology for 3 consecutive meetings of the Committee during a period of 6 months.

REMOVAL OF MEMBER

- 20.1 The Club in General Meeting may by resolution remove any member of the Committee from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- 20.2 Where a member of the Committee to whom a proposed resolution referred to in Rule 20.1 relates makes representations in writing to the Secretary or President (not exceeding a reasonable length) and requests that the representations be notified to the members of the Club, the Secretary or the President may send a copy of the representations to each member of the Club or, if they are not sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

MEETINGS AND QUORUM

- 21.1 The Committee shall unless it otherwise determines meet at least once each month at such place and time as the Committee may determine.
- 21.2 Additional meetings of the Committee may be convened by the President or by any Office Bearer referred to in Rule 15.2.
- 21.3 Oral or written notice of a meeting of the Committee shall be given by the Secretary to each member of the Committee at least 48 hours (or such other period as may be unanimously agreed upon by the members of the Committee) before the time appointed for the holding of the meeting.
- 21.4 Committee meetings can be held at 2 or more venues using any technology the committee approves. Whatever technology is used, it must give each member a reasonable opportunity to participate. Committee members who participate at a committee meeting using such technology have the same rights as members who are present at the meeting, including voting rights.
- 21.5 Any five (5) members of the Committee shall constitute a quorum for the transaction of the business of a meeting of the Committee.
- 21.6 No business shall be transacted by the Committee unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting stands adjourned to the same place and at the same hour of the same day in the following week.
- 21.7 If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.
- 21.8 At a meeting of the Committee -
- (a). the President or, in the President's absence, the Vice-President shall preside; or
 - (b). if the President and the Vice-President are absent or unwilling to act such one of the remaining members of the Committee as may be chosen by the members present at the

meeting shall preside.

- 21.9 Any member of the Club who has paid all membership fees due in relation to past years membership and the year then current may attend any meeting of the Committee and with the leave of the Committee may speak upon any matter then before the Committee subject to the direction and control of the chairperson of the particular Committee meeting, however such member shall not be entitled to vote on any matter then or thereafter before the Committee.

LIFE MEMBERSHIP SUB-COMMITTEE

- 22.1 A Life Membership Sub-Committee of the Club which shall be independent of the Committee shall be and is hereby established for the purposes of:
- (a). considering and determining nominations for Honour Blazer Membership of the Club; and
 - (b). considering nominations for Life Membership of the Club and making recommendations to a general meeting of members of the Club in respect of such nominations in accordance with Rule 2.3 hereof: and
 - (c). considering and determining nominations for Distinguished Service Membership; and
 - (d). the appointment of members to the Expenditure Review Sub-Committee referred to in Rule 23 hereof and for no other purpose or purposes.
- 22.2 The Life Membership Sub-Committee shall comprise five members of the Club, four of whom must be Life Members and one of whom must be a Distinguished Service Member who shall be elected at every Annual General Meeting of the Club in accordance with the provisions of Rule 16 and who shall otherwise be subject (the necessary changes being made) to all the rules of the Club applicable to members of the Committee however a member of the Club need not be a member of the Committee in order to be appointed to the Life Membership Sub-Committee.
- 22.3 A member of the Life Membership Sub-Committee shall hold office as such until the Annual General Meeting next following his election and shall be eligible for re-election at each ensuing Annual General Meeting.
- 22.4 The provisions of Rule 24 (with the exception of Sub-Rule 24.7) shall not apply to the Life Membership Sub-Committee.
- 22.5 With the exception of that part of Rule 25.2 which vests in the person presiding at a meeting of a sub-committee a second or casting vote in the event of an equality of votes on any question, which provision shall not apply to the Life Membership Sub-Committee, the remaining provisions of Rule 25 (the necessary changes being made) shall apply thereto.
- 22.6 Four (4) members of the Life Membership Sub-Committee present in person at a meeting of that sub-committee shall be a quorum for determining nominations for Honour Blazer, Life and Distinguished Service Membership however when determining nominations for membership of the Expenditure Review Sub-Committee such quorum shall be three (3) members.

EXPENDITURE REVIEW SUB-COMMITTEE

- 23.1 An Expenditure Review Sub-Committee of the Club which shall be independent of the Committee shall be and is hereby created.
- 23.2 Membership of the Expenditure Review Sub-Committee shall be comprised of:-
- (a). 4 Life Members and 1 other member (not a Distinguished Service Member) of the Club; or
 - (b). 2 Life Members and 2 Distinguished Service Members plus 1 other member of the Club.
- 23.3 The members of the Expenditure Review Sub-Committee shall be appointed from time to time by the Life Membership Sub-Committee by instrument in writing and such membership may be revoked at any time by the Life Membership Sub-Committee without giving any reasons for such revocation provided always that at no time shall membership of the Expenditure Review Sub-Committee be permitted to fall below the number specified in Rule 23.2.
- 23.4 Neither the Committee nor the Club nor any member or person either expressly or by implication on behalf of the Club or the Committee shall be entitled to expend Club funds or enter into any contract agreement or undertaking whatsoever whereby any expenditure of Club funds or other costs whatsoever may be incurred by the Club or the Committee without prior approval of the Expenditure Review Sub-Committee.

- 23.5 The provisions of Rule 23.4 shall not apply to:-
- (a). the expenditure in any one year of less than \$ 5,000.00 on any single item;
 - (b). the expenditure in any one year of less than \$ 10,000.00 with any single supplier of goods or equipment **PROVIDED** that expenditure with one supplier who is in anyway associated with or related to another supplier shall be deemed to be expenditure with one single supplier under this Sub-Rule.
 - (c). transfer of funds between one or more bank or similar accounts conducted by the Club to another or other similar accounts conducted by the Club
- 23.6 The provisions of Rule 24 (with the exception of Sub-Rule 24.7) shall not apply to the Expenditure Review Sub-Committee.
- 23.7 With the exception of that part of Rule 25.2 which vests in the person presiding at a sub-committee a second or casting vote in the event of an equality of votes on any question, which provision shall not apply to the Expenditure Review Sub-Committee, the remaining provisions of Rule 25 (the necessary changes being made) shall apply thereto.
- 23.8 The Expenditure Review Sub-Committee may at any time request the Committee to call a Special General Meeting of the Club and upon a written requisition to that effect the Committee shall forthwith convene a Special General Meeting of the Club and Rules 28.3 and 28.4 shall apply mutatis mutandis.
- 23.9 The Expenditure Review Sub-Committee shall only be able to exercise the power contained in Rule 23.8 hereof in the event that it is unable to reach agreement on a matter before it for approval under Rules 23.4 and 23.5 hereof.
- 23.10 Three (3) members present in person at a meeting of the Expenditure Review Sub-Committee shall constitute a quorum for the transaction of the business of that meeting of the sub-committee.

DELEGATION BY COMMITTEE TO SUB-COMMITTEE

- 24.1 The Committee may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the Club as the Committee thinks fit) the exercise of such of the functions of the Committee as are specified in the instrument, other than –
- (a). this power of delegation; and
 - (b). a function which is a duty imposed on the Committee by the Act or by any other law.
- 24.2 A function the exercise of which has been delegated to a sub-committee under this Rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- 24.3 A delegation under this section may be made subject to such conditions and limitations as to the exercise of any function the subject thereof, or as to time or circumstances, as may be specified in the instrument of delegation.
- 24.4 Notwithstanding any delegation under this Rule, the Committee may continue to exercise any function delegated.
- 24.5 Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this Rule has the same force and effect as it would have if it had been done or suffered by the Committee.
- 24.6 The Committee may, by instrument in writing, revoke wholly or in part any delegation under this Rule.
- 24.7 A sub-committee may meet and adjourn as it thinks proper.

VOTING AND DECISIONS

- 25.1 Questions arising at a meeting of the Committee or of any sub-committee appointed by the Committee shall be determined by a majority of the votes of members of the Committee or sub-committee present at the meeting.
- 25.2 Each member present at a meeting of the Committee or of any sub-committee appointed by the Committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- 25.3 Sub Committees may if deemed necessary conduct business via electronic means. Voting maybe undertaken via email or similar instrument

- 25.4 Subject to Rule 21.5 the Committee may act notwithstanding any vacancy on the Committee.
- 25.5 Any act or thing done or suffered, or purporting to have been done or suffered, by the Committee or by a sub-committee appointed by the Committee, is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the Committee or sub-committee.

PART 4 – GENERAL MEETINGS

ANNUAL GENERAL MEETINGS – HOLDING OF

- 26.1 The Club shall, at least once in each calendar year and within the period of 6 months after the expiration of each financial year of the Club, convene an Annual General Meeting of its members.
- 26.2 Rule 26.1 has effect subject to any extension or permission granted by the Commission under section 26(3) of the Act.

ANNUAL GENERAL MEETINGS – CALLING OF AND BUSINESS AT

- 27.1 The Annual General Meeting of the Club shall, subject to the Act and to Rule 26 be convened on such date and at such place and time as the Committee thinks fit.
- 27.2 In addition to any other business which may be transacted at an Annual General Meeting, the business of an Annual General Meeting shall be –
- (a). to confirm the minutes of the last preceding Annual General Meeting and of any Special General Meeting held since that meeting;
 - (b). to receive from the Committee reports upon the activities of the Club during the last preceding financial year;
 - (c). to elect Office Bearers of the Club and ordinary members of the Committee; and
 - (d). to receive and consider the statement which is required to be submitted to members pursuant to Section 26(6) of the Act.
- 27.3 An Annual General Meeting shall be specified as such in the notice convening it.
- 27.4 Only financial members of the Club who hold the Bronze Medallion award issued by SLSA plus all Honour Blazer, Life and Distinguished Service Members of the Club who are present thereat shall be entitled to vote at any General Meeting of the Club whether Annual General Meeting or otherwise.

SPECIAL GENERAL MEETINGS – CALLING OF

- 28.1 The Committee may, whenever it thinks fit, convene a Special General Meeting of the Club.
- 28.2 The Committee shall, on the requisition in writing of not less than ten per cent (10%) of the members entitled to vote at an Annual or other General meetings of the Club under Rule 27.4, convene a Special General Meeting of the Club.
- 28.3 A requisition of members for a Special General Meeting –
- (a). shall state the purpose or purposes of the meeting;
 - (b). shall be signed by the members making the requisition;
 - (c). shall be lodged with the Secretary; and
 - (d). may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
 - (e). May send a request electronically for a general meeting to be held.
- 28.4 If the Committee fails to convene a Special General Meeting to be held within 1 month after the date on which a requisition of members for the meeting is lodged with the Secretary, any one or more of the members who made the requisition may convene a Special General Meeting to be held not later than 3 months after that date.
- 28.5 A Special General Meeting convened by a member or members as referred to in Rule 28.4 shall be convened as nearly as is practicable in the same manner as general meetings are convened by the Committee.

NOTICE

- 29.1 Except where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Club, the Secretary shall, at least 14 days before the date fixed for the holding of the general meeting, cause to be sent by pre paid post and/or the standard electronics means used at the time or otherwise in accordance with these Rules to each member at the members address appearing in the register of members, a notice specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- 29.2 Where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Club, the Secretary shall, at least 21 days before the date fixed for the holding of the general meeting cause notice to be sent to each member in the manner provided in Rule 29.1 specifying, in addition to the matter required under Rule 29.1, the intention to propose the resolution as a special resolution.
- 29.3 No business other than that specified in the notice convening a general meeting shall be transacted at the meeting except, in the case of an Annual General Meeting, business which may be transacted pursuant to Rule 27.2.
- 29.4 A member desiring to bring any business before a general meeting may give notice in writing of that business to the Secretary who shall include that business in the next notice calling a general meeting given after receipt of the notice from the member.

PROCEDURE

- 30.1 No item of business shall be transacted at a general meeting unless a quorum of members entitled under these Rules to vote is present during the time the meeting is considering that item.
- 30.2 Twenty five (25) members present in person (being members entitled under these Rules to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.
- 30.3 If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- 30.4 If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present shall constitute a quorum.

PRESIDING MEMBER

- 31.1 The President or, in the President's absence, the Vice- President, shall preside as Chairperson at each general meeting of the Club.
- 31.2 If the President and the Vice-President are absent from a general meeting or unwilling to act, the members present shall elect one of their number to preside as Chairperson at the meeting.

ADJOURNMENT

- 32.1 The Chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- 32.2 Where a general meeting is adjourned for 14 days or more, the Secretary shall give written or oral notice of the adjourned meeting to each member of the Club stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- 32.3 Except as provided in Clauses 32.1 and 32.2, notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

MAKING OF DECISIONS

- 33.1 A question arising at a general meeting of the Club shall be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the Chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the Club, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.
- 33.2 At a general meeting of the Club, a poll may be demanded by the Chairperson or by not less than 3 members present in person at the meeting.
- 33.3 Where a poll is demanded at a General Meeting, the poll shall be taken –
- (a). immediately in the case of a poll which relates to the election of the chairperson of the meeting or to the question of an adjournment; or
 - (b). in any other case, in such manner and at such time before the close of the meeting as the Chairperson directs, and the resolution of the poll on the matter shall be deemed to be the resolution of the meeting on that matter.
 - (c). A resolution put to a vote at a general meeting being held using technology (as per clause 21.4) can be decided using a suitable method that the committee determines.

SPECIAL RESOLUTION

34. A resolution of the Club is a special resolution if :-
- 34.1 it is passed by a majority which comprises not less than three-quarters of such members of the Club as, being entitled under these Rules so to do, vote in person at a general meeting of which not less than 21 days' written notice specifying the intention to propose the resolution as a special resolution was given in accordance with these Rules; or
 - 34.2 where it is made to appear to the Commission that it is not possible or practicable for the resolution to be passed in the manner specified in Rule 34.1 – the resolution is passed in a manner specified by the Commission.

VOTING

- 35.1 Upon any question arising at a general meeting of the Club a member has one vote only.
- 35.2 In the case of an equality of votes on a question at a general meeting, the Chairperson of the meeting is entitled to exercise a second or casting vote.
- 35.3 A member is not entitled to vote at any general meeting of the Club unless all money due and payable by the member to the Club has been paid.

PART 5 – MISCELLANEOUS**INSURANCE**

- 36.1 The Club shall effect and maintain insurance pursuant to Section 44 of the Act.
- 36.2 In addition to the insurance required under Rule 36.1, the Club may effect and maintain other insurance.

FUNDS – SOURCE OF

- 37.1 The funds of the Club shall be derived from entrance fees and annual membership fees or subscriptions of members, grants from SLSA, Government, semi-Government and/or local authorities whether direct to the Club or indirectly through SLSA or any branch thereof; sponsorship of the Club or its activities; donations; proceeds of functions and fund raising activities and subject to any resolution passed by the Club in general meeting such other sources as the Committee may determine.

- 37.2 All money received by the Club shall be deposited as soon as practicable to the credit of the Club's bank account.
- 37.3 The Club shall, as soon as practicable after receiving any money, write an appropriate receipt.

FUNDS – MANAGEMENT

- 38.1 Subject to Rule 23 and to any resolution passed by the Club in general meeting, the funds of the Club shall be used in pursuance of the objects of the Club in such manner as the Committee determines.
- 38.2 All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by any of the Office Bearers referred to in Rule 15.2 authorised to do so by the Committee.

ALTERATION OF OBJECTS AND RULES

39. The Statement of Objects and these Rules may be altered, rescinded or added to only by a special resolution of the Club.

COMMON SEAL

- 40.1 The Common Seal of the Club shall be kept in the custody of the Public Officer.
- 40.2 The Common Seal shall not be affixed to any instrument except by the authority of the Committee and the affixing of the Common Seal shall be attested by the signatures either of two of the Office Bearers referred to in Rule 15.2 or of one such Office Bearer and the Public Officer.

CUSTODY OF BOOKS, ETC.

41. Except as otherwise provided by these Rules, the Public Officer shall keep in his custody or under his control all records, books and other documents relating to the Club.

INSPECTION OF BOOKS, ETC.

- 42.1 The records, books and other documents of the Club shall be open to inspection by a member of the Club at any reasonable hour subject to payment of any reasonable administrative fee which the Committee may from time to time, at its discretion determine as payable.
- 42.2 The committee may refuse to allow a member to inspect or obtain copies of records in certain circumstances.

SERVICE OF NOTICES

- 43.1 For the purpose of these Rules, a notice may be served by or on behalf of the Club upon any member either personally, by sending it by post and/or the standard electronics means used at the time to the member at the member's address shown in the register of members.
- 43.2 Where a document is sent to a person by properly addressing, prepaying and posting to the person an envelope containing the document or by sending electronically the covering letter and document in electronic format the document shall, unless the contrary is proved, be deemed for the purposes of these Rules to have been served on the person at a time at which the envelope would have been delivered in the ordinary course of business.

SURPLUS PROPERTY

- 44.1 The Club shall subject always to Rule 47 however, pass a special resolution nominating an incorporated association as the association in which it is to vest its surplus property pursuant to Section 53 (2) of the Act in the event of the winding up or the cancellation of the incorporation of the Club.
- 44.2 The incorporated association so nominated shall be one which fulfils the requirements specified in Section 53 (2) (a) – (c) of the Act.

PART 6 – ADDITIONAL RULES
APPLICABLE TO CHARITIES

APPLICATION OF PART

45. This Part applies where the Club is registered under or is exempted from registration by or under the Charitable Fund Raising Act, 1991.

PAYMENT, ETC. OF OFFICE BEARERS AND MEMBERS

46. A member of the Committee shall not be appointed to any salaried office of the Club or any office of the Club paid by fees, and no remuneration or other benefit in money or money's worth shall be given by the Club to any member of the Club except –
- 46.1 The payment to any member of the Club for goods or services supplied in the ordinary course of business.
- 46.2 The allocation of prizes, trophies, scholarships or awards to members of the Club.
- 46.3 Repayment of out of pocket expenses incurred on behalf of the Club or for money lent to or on behalf of the Club and proper rent for premises demised to or let to the Club with the approval of the General Committee.
- 46.4 The payment of such reasonable travelling, accommodation and sustenance allowances as determined by the Committee or a Sub-Committee thereof to members of the Club who are selected by the Club to represent it at lectures, seminars or other similar educational activities or events, inter club races or carnivals and State, National or other championship events whether conducted by or under the auspices of SLSA or otherwise.
- 46.5 Interest at a rate not exceeding interest at the rate for the time being which is or would be charged by the Club's bankers for money lent to the Club.

VACATION OF OFFICE

47. Without limiting the operation of Rule 19, the office of a member of the Committee shall become vacant if :-
- 47.1 the member holds an office of profit in the Club; or
- 47.2 the member is directly or indirectly interested in any contract or proposed contract with the Club.

SURPLUS PROPERTY

- 48.1 The Club shall pass a special resolution nominating a charity registered under the Charitable Fund Raising Act, 1991 or exempted from registration by or under that Act, in which is to vest its surplus property pursuant to Section 53 (2) of the Act in the event of the winding up or the cancellation of the incorporation of the Club.
- 48.2 The charity so nominated shall be one which fulfils the requirements specified in Section 53 (2) (a) – (c) of the Act.

NOTIFICATION OF PROPOSED ALTERATIONS OF RULES

49. A proposed alteration to these Rules or of the Statement of Objects of the Club shall be notified to the Minister administering the Charitable Fundraising Act, 1991 in the manner required by the regulations under that Act.

COMPLIANCE WITH CHARITABLE FUND RAISING ACT, 1991

50. The Club shall comply with such of the provisions of the Charitable Fund Raising Act, 1991 and the regulations thereunder as are applicable to it.

19.

PART 7 – FURTHER MISCELLANEOUS PROVISIONS

CLUB HEADQUARTERS

51. The Headquarters of the Club shall be the Surf Club located within the reserve at Collaroy Beach in the Local Government Area of Warringah.

CLUB COLOURS

52. The Club colours shall be – Red, Black and White.

CLUB BADGE OR EMBLEM

52A.1 The official badge or emblem of the Club shall be the seagull over lifebuoy in the Club colours and shall be in accordance with the diagram set out in Appendix 1.

52A.2 Honour Blazer Members shall be entitled to wear the Club badge or emblem surrounded by a wreath of laurel leaves in white suitably inscribed beneath the badge or emblem with the words “Honour Blazer”.

52A.3 Life Members shall be entitled to wear the Club badge or emblem with a wreath of laurel leaves in white suitably inscribed beneath the badge with the words “Life Member”.

CLUB BLAZER

52B.1 The Club blazer shall be black with the official Club badge or emblem embroidered on the left breast pocket. A Club member may purchase a Club blazer only upon an order in writing signed by the Secretary and authorised by the Committee.

52B.2 Any member of the Club winning or being a member of a team (including a coach) winning an SLSA National Championship event shall be entitled to wear a Club blazer with a wreath of short laurel leaves embroidered in gold under the badge or emblem.

52B.3 No member of the Club shall have details of any personal achievements, championship titles, awards or other personal matters embroidered on the Club blazer.

CLUB SEASON AND RACES

53. The season of the Club shall commence on 1 September in any one year and conclude on 30 August in the next succeeding year. Races and championships shall be conducted on such dates or between such dates as the Committee may determine.

FINANCIAL YEAR

54. The Financial year of the Club shall commence on 1 May in any one year and shall conclude on 30 April in the next succeeding year.

PATRON & HONORARY OFFICERS

55.1 In addition to the election of the Office Bearers of the Club referred to in Rule 15.2, the members of the Club in Annual General Meeting will elect a Patron, Honorary Auditor, Honorary Legal Officer and Honorary Medical Officer for the ensuing year and any other Honorary Office Bearers as the members at the Annual General Meeting shall determine as desirable. The Patron need not be a member of the Club and shall not be an Office Bearer or member of the Committee. The Honorary Auditor must not be a member of the Club or of any committee or any sub-committee of the Club.

55.2 The Auditor shall conduct an audit of the books of account of the Club at the end of each financial year. He shall also certify to the correctness of the income and expenditure account and balance sheet as prepared by the Treasurer for submission to the Annual General Meeting and shall verify the existence of Club securities.

AFFILIATION

56. The Club shall affiliate with and remain affiliated with SLSA and with such similar State or District Associations or Branches as may be considered desirable.

20.

APPENDIX 1

Club Badge or Emblem



Club Blazer Pocket

